



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting

Monday, October 24, 2016 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, October 24, 2016 at 12:00 PM with a quorum present.

Dr. Hickman, Dr. Fiorentino, Ms. Snell, Mr. Wyatt and Mayor Bernabei were present. Dr. Lakritz arrived at 12:05 PM during executive session. Also present was Canton City Law Director Joe Martuccio, James Adams, Christi Allen and Robert Knight.

Executive Session to Discuss the Compensation of a Public Employee

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to enter executive session to discuss the compensation of a public employee. A roll call vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Arrived after vote

Dr. Fiorentino – Yes

Ms. Snell – Yes

Motion passed unanimously. The Board entered executive session at 12:02 PM. The Board returned from executive session at 12:49 PM.

Approve Personnel

a. Appointment of Epidemiologist II

Mr. Wyatt moved and Ms. Snell seconded a motion approve the exceptional appointment, due to the highly specialized knowledge and skills required by the position, of Amanda Archer as the Epidemiologist II at \$50,256.95 (R6) with a ½ step pay increase to \$51,356.95 after a 90-day probationary period retroactive to September 15, 2016. Motion passed unanimously.

b. Probationary Period Ending for AziaRae Smothers, Effective October 10, 2016

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the completion of the 90-day probationary period for AziaRae Smothers, WIC Peer Helper (PT13) retroactive to October 10, 2016 with a half step increase of \$0.22 an hour with a new hourly rate of \$10.86. Motion passed unanimously.

c. Probationary Period Ending for Darl Walton, Effective October 23, 2016

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the completion of the 90-day probationary period for Darl Walton, Public Health Technician II (PT3), retroactive to October 23, 2016 with a half step increase of \$0.36 an hour with a new hourly rate of \$18.15. Motion passed unanimously.

d. Probationary Period Ending for Linda Parr, Effective October 30, 2016

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the completion of the 90-day probationary period for Linda Parr, WIC Clinic Assistant (R2) effective October 30, 2016 with a half step increase of \$648.00 with a new salary of \$32,772.00. Motion passed unanimously.

e. Probationary Period Ending for Robert Knight, Effective October 30, 2016

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the completion of the 90-day probationary period for Robert Knight, Executive Assistant (R4) effective October 30, 2016 with a half step increase of \$825.00 with a new salary of \$40,872.00.

Approve Resolutions

a. 2016-19: Abatement of Public Nuisances

Ms. Snell moved and Mr. Wyatt seconded a motion to approve resolution 2016-19 for the abatement of public nuisances for the period of July 1, 2016 through September 30, 2016 totaling \$3,643.00. Motion passed unanimously.

b. 2016-20: Establishing Food Licensing Fees

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the first reading of resolution 2016-20 to amend the schedule of fees for food protection licenses. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for October 24, 2016 Hearings

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the hearings held on October 24, 2016. Motion passed unanimously.

Authorize a Contract with the Stark County Health Department

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve a contract to receive grant funding for the Maternal and Child Health Program (MCH) for \$176,873.00 from October 1, 2016 through September 30, 2017. Motion passed unanimously.

Authorize Contracts for THRIVE Project Components

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve contracts from October 1, 2016 through October 1, 2018 to the following Sub-Contractors. Motion passed unanimously.

- a. **Stark County Mental Health and Addiction Recovery for Pathways Hub – Impact of Race and Racism for \$81,480 from October 1, 2016 through September 30, 2017 and \$81,480 for October 1, 2017 through October 1, 2018 totaling \$162,960**
- b. **CommQuest for Community Health Workers for \$39,071 from October 1, 2016 through September 30, 2017 and \$39,822 for October 1, 2017 through October 1, 2018 totaling \$78,893**
- c. **Canton YWCA for Community Health Workers for \$39,071 from October 1, 2016 through September 30, 2017 and \$39,822 for October 1, 2017 through October 1, 2018 totaling \$78,893**
- d. **Access Health Stark County for Community Health Workers for \$178,269 from October 1, 2016 through September 30, 2017 and \$181,760 for October 1, 2017 through October 1, 2018 totaling \$360,029**
- e. **Stark County Health Department for Community Health Workers – Home Visiting for \$192,824 from October 1, 2016 through September 30, 2017 and \$194,327 for October 1, 2017 through October 1, 2018 totaling \$387,151**
- f. **Mercy medical Center for Community Health Workers - CenteringPregnancy® for \$44,731 from October 1, 2016 through September 30, 2017 and \$40,572 for October 1, 2017 through October 1, 2018 totaling \$85,303**
- g. **Alliance Family Health Center for Community Health Workers - CenteringPregnancy® for \$104,801 from October 1, 2016 through September 30, 2017 and \$101,394 for October 1, 2017 through October 1, 2018 totaling \$206,195**
- h. **My Community Health Center for CenteringPregnancy® for \$10,000 from October 1, 2016 through September 30, 2017 and \$15,000 for October 1, 2017 through October 1, 2018 totaling \$25,000**
- i. **Stark County Department of Job and Family Services for Fatherhood Coalition for \$56,904 from October 1, 2016 through September 30, 2017 and \$57,442 for October 1, 2017 through October 1, 2018 totaling \$114,345**

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- j. **Early Childhood Resource Center for Fatherhood Coalition for \$108,000 from October 1, 2016 through September 30, 2017 and \$109,200 for October 1, 2017 through October 1, 2018 totaling \$217,200**
- k. **Alliance City Health Department for Home Visiting for \$13,587 from October 1, 2016 through September 30, 2017 and \$13,858 for October 1, 2017 through October 1, 2018 totaling \$27,445**
- l. **Aultman Hospital for Home Visiting for \$43,546 from October 1, 2016 through September 30, 2017 and \$44,417 for October 1, 2017 through October 1, 2018 totaling \$87,963**

Approve Travel Authorization

- a. Frank Catrone, Staff Nurse II, for Travel from 11/17/2016 to 11/18/20-16, New Updated PREP Curriculum and Strategic Planning Training in Columbus, Ohio at a Cost not to Exceed \$226.13 (2323)
- b. Molly Malloy, Staff Nurse II, for Travel from 11/17/2016 to 11/18/20-16, New Updated PREP Curriculum and Strategic Planning Training in Columbus, Ohio at a Cost not to Exceed \$226.13 (2323)
- c. Laura Roach, WIC Director, for Travel from 11/29/2016 to 11/30/2016, State of Ohio – WIC Director’s Meeting in Columbus, Ohio at a Cost not to Exceed \$272.50 (2316)

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the above out of district travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – No report.
- b. Nursing/WIC – Nothing additional to report.
- c. Laboratory – The laboratory will be conducting a “Test Your Well” event next week at R.G. Drage Career Technical Center.
- d. OPHI/Surveillance – Nothing additional to report.
- e. Environmental Health – Nothing additional to report.
- f. Air Pollution Control – Nothing additional to report.
- g. Vital Statistics – Nothing additional to report.
- h. Fiscal – The budget for the remainder of the year has been determined to be sufficient to meet the department’s obligations. The City’s General Fund is expected to be about \$1,200,000.00 lower than the amount currently expected to be necessary.
- i. Health Commissioner – The department will be having an all-staff meeting at the Canton Garden Center on Friday, October 28, 2016. The meeting will focus on accreditation and staff training. The Health Commissioner invited the Board to attend.
- j. Accreditation Team – The accreditation coordinator, Rob Knight, provided a synopsis of the department’s recent accreditation activities and accreditation application status to the Board.
- k. Quality Improvement - Nothing additional to report.

Mr. Wyatt moved and Ms. Snell seconded a motion to accept the Division reports. Motion passed unanimously.

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Other Business

There was no other business.

Announcement of Next Meeting: Monday, November 28, 2016 at 12:00 PM


The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, November 28, 2016 at 12:00 PM.

Adjourn

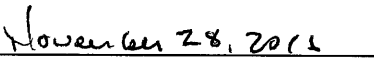
Dr. Fiorentino moved and Mr. Wyatt seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:28 PM.



President of the Board of Health



Secretary to the Board of Health



Date of Approval